

# Totteridge Millhillians Cricket Club

## Terms and conditions of hiring

This document contains the terms and conditions of the hire agreement, please read it and satisfy yourself that you fully understand all the points and their implications. If you are in any doubt please consult TMCC by email or phone.

**Alcohol** - We do not allow alcohol to be brought in, unless corkage charges have been agreed in advance. If you have any particular drinks you wish to be available on the night these can be ordered in for you and marked down on your booking form in the "Special requirements" section. We will let you know if we have any issues meeting these requirements.

**Right of admission** – We reserve the right to refuse admission to anybody we consider undesirable or we suspect are likely to cause a problem. No bad behaviour will be tolerated and we reserve the right of to request someone to leave at any time.

**Under 22s** - If the event is predominantly for under 22 year olds, a £500 Good Behaviour Bond is required. A minimum of two SIA approved security staff of our choice/veto need to be hired to ensure the safety of all parties and that no alcohol is brought onto the premises. Four over 30 year old sober adults will need to be present to help ensure the safety of all at the event. Unless otherwise decided by the Committee.

**Good Behaviour Bond** - If you have been asked to deposit a Good Behaviour Bond. This is to help ensure that you take proper measures to ensure younger guests behave properly. If there is any bad behaviour either on the premises or immediately outside the premises, the whole of the bond will be forfeit. Bad behaviour includes; any underage alcohol consumption, alcohol having to be confiscated from under 18's, fighting, shouting, playing on or damaging the wicket, any reason that causes the police or council officials to attend. If appropriate your good Behaviour Bond will be refunded within 5 working days of the event finishing.

**Children** - The organizing hirer and parents of children present are responsible for the safe keeping of all children present at the event.

**Cricket** – We are a cricket club and whilst most hires take place outside of times when cricket is being played, there are times when both occur at the same time. In such circumstances you are reminded to be on your watch for cricket balls. These are extremely hard and can cause injury. You are particularly advised that you and the parents of children are responsible for keeping them in a safe place if cricket is being played.

**Bouncy castles and the like** – We do not provide supervision for any bouncy castles that you book, supply or arrange. Safe supervision is the hirers responsibility and your attention is drawn to the previous clause on Cricket.

**Noise** – You are reminded we are in a semi-rural environment and that we need to be considerate to our neighbours this means; No shouting outside, Not slamming car doors, Keeping door and windows closed if music is being played loud and No excessive noise on the decking, especially as the night draws on.

**Set-up and breakdown time** – If you need access earlier to set-up or later to break-down, agree this in advance. Normally this is not chargeable.

**Departure** - Please ensure your guests vacate on time. You will be charged for any overtime in 15 minute intervals if we have to pay our staff to be present.

**Decorations** - Please be aware if you want to put up decorations, You must ensure that the product(s) you are using leave no residue or stains. If there is, we reserve the right to charge you to fix this, which could be expensive! Blu Tack, White tac and stick tape all leave damage to the walls so should not be used to affix decorations. The only acceptable product(s) are little circles of clear adhesive. These can be found with the brand names; "Removable Glu Dots", "Removable Sticki Dots" or more generically "removable sticky dot adhesive tape". These can be purchased from most supermarkets and stationery shops like WH Smith and Paperchase or online at <http://www.paperchase.co.uk/bostik-removable-sticki-dots.html>

**Damage deposit** – You will be asked to pay a damage deposit of £100 to cover any small areas of damage. Should damage repairs exceed this figure you will be invoiced for the additional cost. If appropriate your deposit, or part thereof, will be refunded within 5 working days of the event finishing.

**Kitchen** - If you require the use of our kitchen, We apply a flat rate charge. You are expected to clean and tidy the kitchen and leave it as you found it. If the kitchen is not left properly a cleaning charge of between £20 (our staff) or £120 (outside contractor) will be applied.

**Cleaning up after event** – We can clean up the main pavilion hall and toilets and this is a chargeable service. Alternatively you can agree that you will do this. If you elect to do this yourself, this is a superficial clean, not deep clean, and includes the removal of any rubbish, removal of decorations, wiping of a surfaces and sweeping of floor.

**Pavilion plus use of the ground or nets** – If you wish to use the ground and/or nets in addition to the pavilion please arrange this beforehand and both are chargeable resources.

**Cancellation** - Once your £100 'save the day' deposit is received, it is never refundable. Once the booking is finalised we apply variable cancellation charges depending on how much notice you provide. For notice of 29 days or more we charge a cancellation fee of £100, for notice of between 15 and 28 days we charge a cancellation fee of 30% of the hire fee plus £100 and for 14 days or less notice we charge a cancellation fee equal to 100% of the total booking fees. In circumstances where you have not yet paid your hire fees, you are still liable for any additional cancellation fees

**Payment** – Unless agreed in advance by email exchange to the contrary, full payment for the event including all deposits must be received at least 48 hours before the planned event or the event will be cancelled and the deposit forfeit.

**Membership** – It is a legal requirement that all hirers are members of the club. It is also a stipulation of the relevant Licencing Act that membership takes 48 hours between joining the club and being allowed to benefit from the use of the members bar. Consequently, if you are not a member at this moment, please ensure you become a member at least 48 hours before your hire/ event commences.

**Contract** – By ticking the “Please confirm that you have read our terms and conditions of hire” box on the booking form, you are confirming that you have read and understood all the terms and conditions above. These terms and conditions are only modifiable by us in writing (this includes emails and texts). Such modifications do not need to be explicitly defined as modifications. Should there be any conflict between things written by us, then the latest written term or condition is deemed to replace the earlier written term or condition.

**Revisions** - Revisions to these terms and conditions can be made at any time. You are encouraged to download and/or print these terms and conditions so that you have a copy of the correct version of the terms and conditions that apply at the time you make your confirmed booking.